

# *St Mary's CE Primary School*

**'Nurturing Success'**



*Headteacher*  
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Dear Parent/Carer,

- **Would you like your child to have a FREE place at Breakfast Club?**
- **Would you like your child to have a FREE place at After School Club?**

**You MAY be eligible for the above!**

***(Even if it's only now and again, this could be useful for you and your family.)***

<https://www.eastriding.gov.uk/learning/schools-colleges-and-academies/school-meals/free-school-meals/>, we need information about you and your child. Please complete this form and return to the school as soon as possible. If you require help completing this form, please see the school office. If you would like a hard copy of the form, please contact the school office.

- **If you are eligible, your child could also benefit from additional personalised support to help them to excel!** We support pupils through small group or one-to-one intervention classes, pastoral support and other clubs and enrichment activities.

***Information regarding free school meals and pupil premium is kept confidential.***

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ali Kemp'.

Mr Ali Kemp  
School Business Manager



### YOUR CHILD/CHILDREN

Child's Surname	Child's Forename	Child's Date of Birth			Name of School
Bloggs	Joe	01	01	2001	St Mary's CE Primary School, Beverley

### PARENT/GUARDIAN DETAILS

	Parent/Guardian 1	Parent/Guardian 2
Last Name		
First Name		
Date of Birth		
National Insurance Number		
Daytime Telephone Number		
Mobile Number		
National Asylum Support Service (NASS) Number		
Address – Including postcode		

### FAMILY INCOME AND BENEFIT DETAILS

If you receive any of the benefits listed below, please place an X in this box

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS under part 6 of the immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (with no Working Tax Credit)
- Working Tax Credit run-on
- Universal Credit

**Universal Credit**

If you are in receipt of **Universal Credit**, is your net earned family income over £7,400 per year? (Please place an X in the appropriate box).

Your net earned income is your household income after taxes and deductions. It does not include income through Universal Credit or other benefits that you may receive.

Yes

No

Unsure

**Child Tax Credit**

If you are in receipt of **Child Tax Credit**, is your gross annual joint income over £16,190 per year? (Please place an X in the appropriate box).

Your joint gross income is your household income before taxes are taken into account.

Yes

No

Unsure

If you are not sure whether you receive one of the listed benefits, or what your household income is, but you would still like us to check whether your child is eligible for free school meals, please place an X in this box

**DECLARATION**

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family financial circumstances as set out in this form

Signature of parent/guardian: .....

Date: .....

**Thank you for completing this form and helping to make sure your child's school is as well funded as possible.**

**How the information in this form will be used**

The information you provide in this form will be used by the council to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money your child's school will receive each year.

The information will also be used in relation to pupils in year 3 or above to decide whether they are eligible for free school meals.

You only need to complete this form once and it will last for the duration of your child's time at their current school. You should contact the school or local authority if you have a change in financial circumstances.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information. We will use the information you provide to assess entitlement to free school meals. The information may also be shared with other council departments to offer benefits and services.